

WEST LEBANON TOWNSHIP
August 3, 2020

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by President Richard Pflueger with the Pledge of Allegiance

The following were in attendance:

Commissioner Richard Pflueger	Treasurer: Julie Clouse (ZOOM)
Commissioner John Brenner	Secretary: Antoinette Issis
Commissioner Michelle Testerman	Maintenance: John Brenner
Commissioner Harry Fox	Township Engineer: Mr. Joshua Weaber
Commissioner Phylis Dryden	Solicitor: Mr. Andrew J. Race

Harry Fox made a motion, seconded by Phylis Dryden, and agreed by the Board to approve the minutes as written July 6, 2020.

VISITORS' ADDRESS: There were 3 visitors in attendance. There were 3 visitors connected on Zoom.

No Visitors addressed the board.

COMMITTEE REPORTS:

Treasurer's report: Copies of the report were given to the Board members and available to the visitors in attendance.

Lebanon County Treasurer Real Estate Taxes collected are \$10,641.35 from 6/26/2020 to 7/9/2020 Municipal (\$9,562.64), Street Light Taxes (\$1,078.71).

Lebanon County Treasurer Real Estate Taxes collected are \$1780.80 from 7/10/2020 to 7/23/2020 Municipal (\$1,589.35), Street Light Taxes (\$191.45).

Total monies in all West Lebanon Township accounts as of July 31, 2020 are \$2,069,290.10.

Michelle Testerman made a motion, seconded by Phylis Dryden and agreed by the Board to accept the Treasurer's report.

POLICE: Chief Easter was not in attendance. John Brenner gave the report for the month of July 2020 as follows:

Total Calls for the month	26
Traffic Arrests	11
Criminal Arrests	1
Parking Tickets	0
Faulty Equipment Cards	1
Non-Reportable Incidents	7
Reportable Incidents	18
UCR Crimes	7

SPEEDWELL FIRE CO.:

Billy Testerman gave the following report for July 2020 as follows:

Ten (10) calls for the month with thirty-nine (39) personnel responding for twenty-one (21) hours and thirty (30) minutes.

Fire Police responded to three (3) call for the month with for five (5) hours and twenty-two (22) minutes.

Fire calls for the month are as follows:

1. Brush fire along the railroad tracks (West Lebanon)
2. Furnace malfunction (North Lebanon)
3. Defective hair dryer (West Lebanon)
4. AFA Henry Molded (West Lebanon)
5. AFA 119 North 25th Street (North Lebanon)
6. AFA, visitor (North Lebanon)
7. Tree across the roadway Maztin Drive (North Lebanon)
8. Public Assistance Hazmat INC, Fire Police (North Lebanon)
9. AFA Vision Corp (North Lebanon)

Training for hours for the month: twelve (12) people for twenty-three (23) hours and forty-five (45) minutes.

HIGHWAY: Phylis Dryden stated beginning Wednesday August 5, the police will be issuing street cleaner tickets.

WATER: Harry Fox stated the daily average for the month was 36,613 gallons per day (GPD). The water tank is $\frac{3}{4}$ full. The total City of Lebanon Authority (COLA) water was zero (0).

Harry Fox stated there are 27 accounts that are not paid totaling \$12,351.91. Residents aren't paying due to COVID-19 however bills will have to be paid eventually.

SEWER: Harry Fox stated no clogs, but still receiving baby wipes and commercial towels in the trap.

STORM SEWER/MS-4: Josh Weaber stated regarding Henry Molding, the remediation has been working. John Brenner has been checking it and has taken pictures of it and Josh Weaber has been by a couple times since the remediation. The outside corners are green which should keep it working. The next step is to remediate the middle and then close out the report. After closing out, there are maintenance and repairs that will need done.

TOWNSHIP BUILDINGS: Michelle Testerman stated nothing to report.

RECREATION: Michelle Testerman stated nothing to report.

PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION: John Brenner stated COVID-19, Declaration of Emergency was signed on 3/16/2020 and renewed/continued every week since.

GREEN WASTE/RECYCLING: John Brenner stated nothing to report.

Zoning:

Purchase Certificates issued as follows:

No 11-2020 issued to Long Brightbill for the property at 2008 Lehman Street Lebanon, PA.
Seller's Name: Brian & Kelly Miller. Purchaser's Name: Javier Rene Negron Otero.

Canceled Purchase Certificates as follows:

No 10-2020 issued to Iron Valley Abstract for the property at 2416 Guilford Street Lebanon, PA.
Seller's Name: Darren L & Joslyn Habecker. Purchaser's Name: Omar Oliveras Feliberty.

FINANCE: Harry Fox made a motion, seconded by Phylis Dryden, and agreed by the Board to pay all the bills as submitted.

OLD BUSINESS

The Secretary stated no Old Business.

NEW BUSINESS

John Brenner stated a resident called the township wanting to have a community yard sale where they charge \$5.00 per stand, with the money going towards the rec department, and would like the fire department to grill hot dogs. John's question is who is liable for a community yard sale with that being a resident hosting it?

Andrew Race suggested the resident get a liability insurance policy and listing the township and Speedwell as insured.

Michelle Testerman asked where would this yard sale occur?

John stated this would most likely occur at the rec.

Andrew stated for the commissioners to keep in mind that the governor still has the order of gatherings of 25 people or less.

John Brenner stated his opinion is for this to be postponed until spring 2021.

John Brenner stated regarding Speedwell Engine and Hose, there is a fireman off work for a shoulder injury and had surgery. It is not a worker's compensation case; however, the fireman is running fire calls but is not cleared to go back to work to non-fire department job.

Andrew suggested to the board to have a meeting about whether it is appropriate for volunteer fireman to perform duties.

John Brenner stated he is bringing this up because he was looking at workers compensation insurance and he cannot find workers compensation insurance due to the fire department having \$225,000 in workers compensation cases in the past five years.

Andrew Race told the board since it relates to an employee to dismiss to executive session. The Board went into executive session at 7:14 p.m.

Phylis Dryden made a motion, seconded by Harry Fox and agreed by the board to come back from executive session at 7:26 p.m.

Michelle Testerman made a motion, seconded by John Brenner, and agreed by the board for the township to amend a policy for duties of fitness to be added to the bylaws of Speedwell Engine and Hose.

John Brenner made a motion, seconded by Michelle Testerman and agreed by the board to table the bylaws until the September meeting due to a VFI being obtained for the fire department and to give John time to contact insurance company to discuss the wording for the bylaws.

John Brenner made a motion, seconded by Harry Fox, and agreed by the board during the interim between August 3, 2020 meeting and September 8, 2020 meeting that volunteer firefighters who are not working their non-fire department jobs cannot run calls. Michelle Testerman abstains.

Phylis Dryden made a motion seconded by John Brenner and agreed by the board to amend to not running calls also to include not being present on the scene of a fire/accident.

John Brenner stated the animal ordinance needs to be changed. John need permission from the board to communicate with solicitor Andrew Race the changes that need done and for Andrew to make a new ordinance.

Harry Fox made a motion, seconded by Phylis Dryden, and agreed by the board for John to communicate with solicitor Andrew Race the changes that need done and for Andrew to make a new ordinance.

Andrew Race stated an update regarding 2436 Guilford Street. Andrew would like to put in end of year sheriff's sale and needs the Board of Commissioners permission.

John asked is not the property in the townships name. What is the cost of putting the property up for sheriff's sale?

Andrew stated it costs about \$2,500 for sheriff to execute. Andrew stated that when he was communicating with her to give the property to the township she stopped responding.

John stated so if it goes to sheriff's sale and someone bids higher than the township?

Andrew stated that the lowest bid starts off at the amount of the liens and if no one bids then the township becomes the highest bid.

John Brenner made a motion, seconded by Michelle Testerman, and agreed by the board for Andrew to proceed with putting 2436 Guilford Street in the end of the year sheriff's sale. Phylis Dryden abstains.

CORRESPONDENCE

Received checks as follows:

Greenwaste Cards- 11 at \$30.00 each totaling \$330.00.

Rental License- 1 at \$30.00 totaling \$30.00.

Marlin Martin- \$30.00 for Greenwaste Key Card.

Lebanon County- \$1,802.65 for June 2020 Municipal Taxes.

Maguries Ford INC.- \$370.00 for 2020 2nd Quarter LST.

Paycom Payroll LLC.- \$89.00 for 2020 2nd Quarter LST for Jack Williams Tire Company INC.

Greenwaste Key Card- 3 at \$30.00 each totaling \$90.00.

Luis Hernandez- \$50.00 for Rental License #2020-245.

Public Partnerships LLC.- \$2.00 for 2020 2nd Quarter LST for Virginia Heise.
North Lebanon Township- \$550.00 for June Public Safety.
Longhorn Steakhouse- \$1879.54 for composite sampling from March 2020 to June 2020.
People 2.0 Global LLC- \$3.00 for 2020 2nd Quarter LST.
Lbrands- \$38.00 for 2020 2nd Quarter LST.
Lebanon Chicken LLC- \$78.00 for 2020 2nd Quarter LST.
H. Mellinger- \$30.00 for Greenwaste Key.
Long Brightbill- \$50.00 for Purchase Certificate # 11-20, 2008 Lehman Street.
Everlast Roofing- \$14.00 for 2020 2nd Quarter LST.
DJ-52-3-03: \$927.68 for July 2020. Local Ordinance (\$698.48), Title 18- Payable to Municipality (\$229.20).

Received letters as follows:

Erie Insurance- Certificate of Insurance for insured Mundorf Sign Company.

The next meeting of the West Lebanon Township Board of Commissioners is Tuesday September 8, 2020, 7:00 p.m. at the West Lebanon Twp. Bldg., 322 North 22nd Street.

Michelle Testerman made a motion, seconded by Harry Fox, and agreed by the Board to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Antoinette Issis, Secretary