

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by President Richard Pflueger with the Pledge of Allegiance

The following were in attendance:

Commissioner Richard Pflueger	Treasurer: Julie Clouse (Zoom)
Commissioner John Brenner	Secretary: Antoinette Issis
Commissioner Michelle Testerman	Maintenance: John Brenner
Commissioner Harry Fox	Township Engineer: Mr. Joshua Weaber (absent)
Commissioner Phylis Dryden	Solicitor: Ms. Sarah Hund (Zoom)

Harry Fox made a motion, seconded by Michelle Testerman and agreed by the Board to approve the minutes as written November 2, 2020.

VISITORS' ADDRESS: There were 2 visitors in attendance via zoom.
No visitors addressed the board.

COMMITTEE REPORTS:

Treasurer's report: Copies of the report were given to the Board members and available to the visitors in attendance.

Lebanon County Treasurer Real Estate Taxes collected are \$9,423.00 from 10/16/2020 to 10/29/2020 Municipal (\$9,315.90), Street Light Taxes (\$107.10).

Lebanon County Treasurer Real Estate Taxes collected are \$1,101.50 from 10/30/2020 to 11/12/2020 Municipal (\$1,013.10), Street Light Taxes (\$88.40).

Total monies in all West Lebanon Township accounts as of November 30, 2020 are \$2,093,396.32.

Harry Fox made a motion, seconded by Michelle Testerman and agreed by the Board to accept the Treasurer's report.

POLICE: Chief Easter was not in attendance. John Brenner gave the report for the month of November 2020 as follows:

Total Calls for the month	28
Traffic Arrests	16
Criminal Arrests	12
Parking Tickets	0
Faulty Equipment Cards	1
Non-Reportable Incidents	10
Reportable Incidents	21
UCR Crimes	10

SPEEDWELL FIRE CO.:

Michelle Testerman gave the following report for November 2020 as follows:

Five (5) calls for the month with thirty-five (35) personnel for ten (10) hours and forty (40) minutes.

One (1) Fire Police responded to one (1) call for the month for four (4) minutes.

Training for hours for the month: five (5) people for fifteen (15) hours. Training has slowed due to COVID and holidays. Trainings are to resume in January 2021.

Michelle Testerman stated Santa Claus will go around the township on December 19, 2020. Different this year will be no contact and will not be handing anything out.

HIGHWAY: Phylis Dryden stated Washington and Charlotte alley were overlaid and completed.

WATER: Harry Fox stated the daily average for the month was 31,867 gallons per day (GPD). The water tank is full. The total City of Lebanon Authority (COLA) water was zero (0).

Harry Fox put a motion on the table for the Lebanon Historical Society waive the fee of water from the barn which \$2710.00.

John Brenner stated there will be inspection fees involved, should we charge them for at least that, which is \$110 or does the board want to give them the \$2710.

Michelle Testerman and Harry Fox do not want to give them the full amount.

If subtracting the inspection fee from the total amount it will come to \$2610

John said we will have the inspection fees, but they will be there doing the restoration, working and they will place a meter and pit to the side. They will be responsible for it.

John Brenner made a motion seconded by Michelle Testerman for the Lebanon Historical Society to pay the \$2610.00.

SEWER: Harry Fox stated nothing to report.

STORM SEWER/MS-4: Harry Fox stated nothing to report.

TOWNSHIP BUILDINGS: Michelle Testerman stated nothing to report.

RECREATION: Michelle Testerman stated nothing to report.

PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION: John Brenner stated West Lebanon has extended the declaration of emergency.

John Brenner stated West Lebanon received federal, state, and county COVID-19 and cares grants.

GREEN WASTE/RECYCLING: John Brenner stated nothing to report.

Zoning:

Purchase Certificates issued as follows:

No. 20-2020 issued to Henry & Beaver for the property at 1827 Church Street Lebanon, PA.
Seller's Name: Duane Pitt. Purchaser's Name: Ramchen Persuad.

No. 21-2020 issued to Lebanon Land Transfer for the property at 2111 Church Street Lebanon, PA. Seller's Name: Nicholas R. Peters. Purchaser's Name: Holly Ondeck and Patty Jean Gainer.

FINANCE: John Brenner made a motion, seconded by Harry Fox and agreed by the Board to pay all the bills as submitted.

OLD BUSINESS

Michelle Testerman made a motion, seconded by Harry Fox to pass the second reading of the Proposed Ordinance No. 523, the 2020 balanced Budget of \$1,108,190.00 with no change in taxes; and to publish one (1) time in the Lebanon Daily News. John Brenner abstains.

NEW BUSINESS

Harry Fox made a motion, seconded by Michelle Testerman to adopt Resolution No. 2020-09 to reappoint John Gurganus and Dennis Horn to the Zoning Hearing Board. Their terms will expire December 31, 2023.

Phylis Dryden made a motion, seconded by Harry Fox to adopt Resolution No. 2020-10 to reappoint LuAnn Horn to the Public Welfare, Public Safety and Health Board. Her term will expire December 31, 2025.

John Brenner made a motion, seconded by Michelle Testerman to adopt Resolution No. 2020-11 to acknowledge that West Lebanon Township uses a third-party service, Professional Payroll LLC, to process transactions on behalf of West Lebanon Township. West Lebanon authorizes Professional Payroll to access JBT Business Online Finance Manager Service as needed to satisfy the terms of the agreement between West Lebanon and Professional Payroll.

Michelle Testerman made a motion, seconded by Harry Fox to adopt Resolution 2020-12 to extend the Declaration of Emergency enacted on March 11, 2020 due to the spread of COVID-19 for an additional 90 days.

Michelle Testerman made a motion, seconded by Harry Fox to adopt Resolution 2020-13 to appoint Ms. Robin Getz and Ms. Helen Westphal (alternate) to the Lebanon County Tax Collection Committee to represent the City of Lebanon and West Lebanon Township for a one-year term effective immediately.

John Brenner made a motion, seconded by Harry Fox to adopt Resolution 2020-14 for permits and other chargers for 2021.

Michelle Testerman made a motion, seconded by Harry Fox to appoint all the Twp. Employees for the year 2021 at salaries allocated in the 2021 Budget. John Brenner abstains.

Harry Fox made a motion, seconded by Michelle Testerman to reappoint Chrisland Engineering, Josh Weaber as Township Engineer for the year 2021.

John Brenner made a motion, seconded by Michelle Testerman to reappoint Reilly Wolfson Attorneys, Paul Bametzreider, as Township Solicitor for the year 2021.

Michelle Testerman made a motion, seconded by Harry Fox to set the meeting dates for the West Leb. Twp. Board of Commissioners for the year of 2021; and, to publish one (1) time in the Lebanon Daily News. All meeting dates will be held on the first Monday of the month with the exception of July and September, due to the holiday. It will be held on Tuesday. All meetings will be held at 7:00 p.m. at the West Lebanon Township Building, 322 No. 22nd Street. Meeting dates are as follows: January 4, February 1, March 1, April 5, May 3, June 7, July 6, August 2, September 7, October 4, November 1, and December 6.

CORRESPONDENCE

Received checks as follows:

Fulton Financial Advisors- \$2,357.11 for Lebanon County Intermunicipal Agreement-Grumbine.

Lbrands- \$26.00 for 3rd Quarter 2020 LST.

Henry Molded Products INC- 1,450.00 for 3rd Quarter 2020 LST.

Henry Molded Products INC- 1,544.00 for 2nd Quarter 2020 LST.

Paychex Inc/Taxpay- \$86.00 for 3rd Quarter 2020 LST.

Payroll Tax Filling- \$130.00 for 3rd Quarter 2020 LST.

Commonwealth of Pennsylvania- \$9,056.62 for act 101, section 904 2019 performance recycling grant.

North Lebanon Township Police Department- \$15.00 for traffic violation (against traffic).

Rescue Hose Company No. 4- \$8.00 for 2020 3rd Quarter LST.

Evelyn I Perez Bernardi- \$294.50 for streetlight tax.

GMRI- \$720.00 for Longhorn Steakhouse 3rd Quarter 2020 LST.

Lebanon County Court of Common Pleas- \$50.14 for vehicle, crimes code and miscellaneous fines.

Lebanon Land Transfer- \$50.00 for Purchase Certificate #21-2020 for 2111 Church Street.

Alarm Permit- 3 at \$20.00 each totaling \$60.00.

Engie Insight Services INC- \$824.13 for Longhorn Steakhouse.

Secure Transfer- \$50.00 for Purchase Certificate 20-2020 for 1827 Church Street.

Janet Houser- \$160.00 for handicap application and yearly fee.

Rosemarie Fuhrman- \$160.00 for handicap application and yearly fee.

Longhorn Steakhouse- \$824.13 for composite sampling test from July 2020 to September 2020.

North Lebanon Township- \$1,371.85 for October Public Safety.

Alarm Permits- 2 permits at \$20.00 each totaling \$40.00.

Alarm Permits- 3 permits at \$20.00 each totaling \$60.00.

Jackie Gross- \$35.00 for Handicap Parking Maintenance fee.

County of Lebanon- \$10,136.08 for Public Safety- Relief Cares Grant.

PA Emergency Management Agency- \$15,858.34 for Public Disaster Assistance Grant.

North Lebanon Township- \$25.00 for October Public Safety.

Alarm Permit- 3 at \$20.00 each totaling \$60.00.

Reilly, Wolfson, Sheffey Schrum and Lundberg- \$50.00 for purchase certificate #22-2020 for 1934 Church Street.

Lebanon County Recorder of Deeds- \$2,018.31 for Local Realty Transfer Tax Distribution for the period from November 1, 2020 to November 30, 2020.

DJ-52-3-03: \$359.70 for November 2020. Local Ordinance (\$259.70), Title 18- Payable to Municipality (\$100.00).

Received letters as follows:

Greater Lebanon Refuse Authority- minutes for November 4, 2020 meeting.

Pat Rhen- informing of the 2015 Church Street pickup truck brothers back to their routine with the four wheelers issue.

Comcast- information regarding price changes.

Pennsylvania Department of Transportation- notice of payment for state police fines and penalties of \$199.39.

Accord- Certificate of Liability Insurance for Marsh USA INC (producer) for Comcast of the South (Insured).

Pat Rhen- stating how nice and professional Sgt Knight was when responding when he called regarding working on the cars.

City of Lebanon Authority- final rate determinations and examples of what typical bills might look like in 2021 and rate increase.

Craig Jordan- Jehova's Witnesses worldwide are participating in a campaign to deliver a special issue of the watchtower to all public officials locally and nationally.

Mayor Sherry Capello- copy of November 2020 FASP restricted fund statement showing Cornwall's 4th Quarter payment. There is one new 2020 ambulance in service and the second is scheduled for PADOH licensicng.

The next meeting of the West Lebanon Township Board of Commissioners is Monday January 4, 2021 7:00 p.m. at the West Lebanon Twp. Bldg., 322 North 22nd Street.

Harry Fox made a motion, seconded by Phylis Dryden and agreed by the Board to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Antoinette Issis, Secretary