

WEST LEBANON TOWNSHIP  
July 6, 2020

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by President Richard Pflueger with the Pledge of Allegiance

The following were in attendance:

Commissioner Richard Pflueger	Treasurer: Julie Clouse (Zoom)
Commissioner John Brenner	Secretary: Antoinette Issis
Commissioner Michelle Testerman	Maintenance: John Brenner
Commissioner Harry Fox (absent)	Township Engineer: Mr. Joshua Weaber
Commissioner Phylis Dryden	Solicitor: Mr. Paul C. Bametzreider

Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to approve the minutes as written June 1, 2020.

**VISITORS' ADDRESS:** There were 3 visitors in attendance. There was 1 caller on Zoom. Justin Snyder, 1923 Cumberland Street, has a question for township engineer, Josh Weaber. What is going on with Henry Molded retaining pond?

Josh Weaber stated there is a retaining pond, however the low point of the pond has been found. The pond has been ripped and tilling, and the soil has been amended. As of right now it is not holding any more water however, we have not had much rain since this occurred. Josh stated he was in contact with Carl, from the county conservation district, and Lebanon City's engineer and they recommended to rip and till the surface. This issue occurred to the soil amending during the winter when it was compacted and became hard. The retaining pond needs vegetation to stay loose. Now that the vegetation is starting to grow in, it should drain and stay dry. The weekend after it was ripped and tilled, there was some rain and it looked dry and we had a dry period.

Michelle Testerman asked so will the surface become hard again?

Josh Weaber stated seeds were planted and are starting to grow in, which should work but it cannot be verified until there is a good downpour of rain.

Michelle Testerman asked so you still must sign off their NPDES permit?

Josh Weaber stated that the NPDES permit has an operation and maintenance plan.

Justin Snyder asked if the stone channel is staying?

Josh Weaber stated it is not staying in. The function of it is to stay at the bottom until the vegetation grows in. The plan must be revised prior to submitting permit.

John Gurganus, 1845 Church Street, stated the yellow paint on curbing looks very good. Hopefully, it keeps people from parking on the curb.

**COMMITTEE REPORTS:**

**Treasurer's report:** Copies of the report were given to the Board members and available to the visitors in attendance.

Lebanon County Treasurer Real Estate Taxes collected are \$2,798.54 from 5/22/2020 to 5/28/2020 Municipal (\$2,576.96), Street Light Taxes (\$221.58).

Lebanon County Treasurer Real Estate Taxes collected are \$50,975.45 from 5/29/2020 to 6/4/2020 Municipal (\$47,395.30), Street Light Taxes (\$3,580.15).

Lebanon County Treasurer Real Estate Taxes collected are \$544.53 from 6/5/2020 to 6/11/2020 Municipal (\$521.21), Street Light Taxes (\$23.32).

Lebanon County Treasurer Real Estate Taxes collected are \$3,322.34 from 6/12/2020 to 6/18/2020 Municipal (\$3,049.11), Street Light Taxes (\$273.23).

Lebanon County Treasurer Real Estate Taxes collected are \$975.15 from 6/19/2020 to 6/25/2020 Municipal (\$779.40), Street Light Taxes (\$15.90).

Total monies in all West Lebanon Township accounts as of June 30, 2020 are \$2,093,373.68.

Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to accept the Treasurer's report.

**POLICE:** Chief Easter was not in attendance. John Brenner gave the report for the month of June 2020 as follows:

<b>Total Calls for the month</b>	<b>28</b>
<b>Traffic Arrests</b>	<b>9</b>
<b>Criminal Arrests</b>	<b>12</b>
<b>Parking Tickets</b>	<b>2</b>
<b>Faulty Equipment Cards</b>	<b>1</b>
<b>Non-Reportable Incidents</b>	<b>9</b>
<b>Reportable Incidents</b>	<b>24</b>
<b>UCR Crimes</b>	<b>12</b>

**SPEEDWELL FIRE CO.:**

Michelle Testerman gave the following report for June 2020 as follows:

Five (5) calls for the month with twenty-four (24) personnel for thirty-three (33) hours and forty-eight (48) minutes.

Fire Police responded to one (1) call for the month for one (1) hour and five (5) minutes.

Michelle Testerman stated one firetruck is getting pump certification in July. The fire department is waiting for fire schools to open for training.

**HIGHWAY:** Phylis Dryden stated beginning August 5, the police will be issuing street cleaner tickets.

**WATER:** Michelle Testerman stated the daily average for the month was 37,200 gallons per day (GPD). The water tank is ¾ full. The total City of Lebanon Authority (COLA) water was zero (0).

**SEWER:** Michelle Testerman stated no clogs but still receiving baby wipes and commercial towels in the trap.

**STORM SEWER/MS-4:** Josh Weaber stated Lehman Street will be bid in Spring 2021.

**TOWNSHIP BUILDINGS:** Michelle Testerman stated nothing to report.

**RECREATION:** Michelle Testerman stated nothing to report.

**PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION:** John Brenner stated COVID-19, Declaration of Emergency was signed on 3/16/2020 and renewed/continued every week since.

John Brenner stated a complaint was filed from a resident on 4-wheelers, motorcycles, working on cars. A copy was given to all commissioners, details were done in area with police department and fines were issued along with landlord's notices to start eviction proceedings as soon as the state opens it up. John Brenner stated 2 people were charged with them.

John Brenner stated the 4<sup>th</sup> of July occurred eventless.

**GREEN WASTE/RECYCLING:** John Brenner stated Green Waste Cards renewal is due.

**Zoning:**

**Zoning Permits Issued as Follows:**

Z-5-2020 issued to Marlin Martin, 505 N. 22<sup>nd</sup> Street, for 10'X14' prefab shed on 16'X16' existing slab.

Z-6-2020 issued to Patrick Ordoff, 2318 Lehman Street, for 10'X14' Shed.

Z-7-2020 issued to Marlin Martin, 505 N. 22<sup>nd</sup> Street, for 42'X2.83" Fence.

Z-8-2020 denied to Jessica Quichis, 2300 Mifflin Street, for 20'X4' pool.

**FINANCE:** Michelle Testerman made a motion, seconded by Phylis Dryden, and agreed by the Board to pay all the bills as submitted.

**OLD BUSINESS**

The Secretary stated no Old Business.

**NEW BUSINESS**

John Brenner stated FEMA approved the township's Floodplain map.

**CORRESPONDENCE**

**Received checks as follows:**

Commonwealth of Pennsylvania- \$199.67 for state police fines.

Marlin Martin- \$20.00 for Zoning Permit Z-05-2020 for 505 N. 22<sup>nd</sup> Street for 10'X14' prefab she on 16'X16' existing slab.

Maguire's Nissan of Lebanon- \$25.00 for replacement of Occupancy Permit at 2001 W. Cumberland Street.

Lebanon County Recorder of Deeds- \$294.00 for Local Realty Tax Distribution for the period from May 1, 2020 to May 31, 2020.

Greenwaste Card 2021- 17 at \$30.00 each totaling \$510.00.

Lebanon County Probation Services- \$28.84 for Vehicle, Crimes Code and Miscellaneous Income Report.

North Lebanon Township Police Department- \$15.00 for parking violation.

Patrick Orndorf- \$20.00 for Zoning Permit Z-6-2020 2318 Lehman Street.

Greenwaste Card 2021- 17 at \$30.00 each totaling \$510.00.

North Lebanon Township- \$500.00 for Public Safety.

North Cornwall Township- \$305.00 for ½ payment of Met-Ed bills for traffic signal at 16<sup>th</sup> and Cumberland Streets.

Marlin Martin- \$20.00 for zoning permit #Z-7-2020 for 505 N. 22<sup>nd</sup> Street, for 42'X2.83" Fence.

CJ Lunch Wagon- \$100.00 FOR Food License #88998.

Harold Davis Robin's Italian Ice- \$125.00 for Food License from 6/23/2020 to 6/23/2021.

Greenwaste Cards- 3 at \$30.00 each totaling \$90.00.

Jessica Quichis- \$20.00 for Zoning Permit Z-08-2020, 20' X4' pool, was denied.

Greenwaste Cards- 12 at \$30.00 each totaling \$360.00.

Gerald Schools- \$35.00 for handicap parking fee.

PA Fire Recovery Service- \$26.00 for Report #2019-71 for incident 11/5/2019.

**DJ-52-3-03: \$2,718.72 for June 2020.** Local Ordinance (\$2,403.46), Title 18- Payable to Municipality (\$315.26).

**Received letters as follows:**

Greater Lebanon Refuse Authority- received their minutes for the regular monthly meeting held on June 3, 2020.

Erie Insurance- Certificate of Insurance for Double D Construction Inc.

FEMA- informing that West Lebanon Township's Floodplain Management Ordinance, amended on February 3, 2020, was brought into compliance because of the Lebanon County's updated Flood Insurance Rate Map release on July 8, 2020.

JBT- Standby letter of credit for emergencies only.

The next meeting of the West Lebanon Township Board of Commissioners is August 3, 2020 7:00 p.m. at the West Lebanon Twp. Bldg., 322 North 22<sup>nd</sup> Street.

Phylis Dryden made a motion, seconded by Michelle Testerman, and agreed by the Board to adjourn the meeting at 7:14 p.m.

Respectfully submitted,

Antoinette Issis, Secretary