

Draft Minutes

WEST LEBANON TOWNSHIP
October 5, 2020

The regular meeting of the West Lebanon Township Board of Commissioners was called to order at 7:00 p.m. by President Richard Pflueger with the Pledge of Allegiance

The following were in attendance:

Commissioner Richard Pflueger
Commissioner John Brenner
Commissioner Michelle Testerman
Commissioner Harry Fox
Commissioner Phylis Dryden

Treasurer: Julie Clouse (Zoom)
Secretary: Antoinette Issis
Maintenance: John Brenner
Township Engineer: Mr. Joshua Weaber
Solicitor: Mr. Andrew Race

Michelle Testerman made a motion, seconded by Harry Fox and agreed by the Board to approve the minutes as written September 8, 2020.

VISITORS' ADDRESS: There were 4 visitors in attendance. There were 4 visitors who called in via zoom.

Justin Snyder, 1923 W. Cumberland Street, stated there is an issue that was brought up to Public Safety/Code Enforcement officer but wanted to address it to the board as well. There is loud music now occurring at the Willow Street extension, as well as hearing gun shots. When the neighbor was approached about lowering the sound of the music, the neighbor felt threatened.

Justin Snyder stated this is more of Public Safety issue, when coming from Spring Street to Chapel Lane you can't see the sign that states no right turn/no exit to highway. There have been almost 2 car accidents there. Can another sign be placed?

John Brenner stated that's an issue at Rutter's and how about just making the road one way. John Brenner stated that regarding the noise, Andrew has permission to work with the chief of police regarding the music complaint.

Justin Snyder responded that he is just concerned however making it one way will cause the township to spend money on survey. The issue is when people are going east to turn out.

Josh Weaber stated he thinks that the orientation of the sign is placed parallel to traffic. Josh stated you could put up a second sign up and rotate it 90 degrees. Josh stated that anything can be done with it if a survey is done.

John Brenner stated to make it one way as people not living in the area are most likely to make the right turn to the highway. John suggested that 2 or 3 of us go over to there and think about how to proceed with the issue.

No visitors addressed the board via zoom.

COMMITTEE REPORTS:

Treasurer's report: Copies of the report were given to the Board members and available to the visitors in attendance.

Total monies in all West Lebanon Township accounts as of September 30, 2020 are
\$2,056,869.69

Michelle Testerman made a motion, seconded by Harry Fox and agreed by the Board to accept the Treasurer's report.

POLICE: Chief Easter was not in attendance. John Brenner gave the report for the month of September 8, 2020 as follows:

Total Calls for the month	34
Traffic Arrests	8
Criminal Arrests	6
Parking Tickets	37
Faulty Equipment Cards	1
Non-Reportable Incidents	7
Reportable Incidents	29
UCR Crimes	12

John Brenner stated there was 1 successful arrest regarding the issue with the four wheelers. John stated there are more roaming around the streets and minibikes roaming around. The best think that will help John and the police department that will stick in court is to find out what house they are coming from to go after the landlord.

John Brenner stated in regards with the noise issue on Willow Street, Chief Easter is working with Andrew regarding this issue.

SPEEDWELL FIRE CO.:

Robert Commins gave the following report for September 2020 as follows:

Zero (0) calls for the month.

Fire Police responded to one (1) call for the month with one (1) hour twenty-two (22) minutes.

Training for hours for the month: twenty-five (25) people for sixty-four (64) hours and eleven (11) minutes.

HIGHWAY: Phylis Dryden stated all curb painting completed.

WATER: Harry Fox stated the daily average for the month was 34,000 gallons per day (GPD). The water tank is $\frac{3}{4}$ full. The total City of Lebanon Authority (COLA) water was zero (0).

Harry Fox stated the township is working on replacing 12 broken water boxes. 10 of 12 have been replaced.

SEWER: Harry Fox stated rebuilt pump was installed on 10/2/2020. It took 31 days for the pump to get rebuilt. The township is still waiting on backup pump that was ordered on 9/2/2020.

Harry Fox asked Josh Weaber his opinion regarding basket/grinder design. Josh Weaber recommends the township obtain a stainless steel expanded basket which would be the best option. The expanded basket would have the depth to so things get caught in it so they don't clog the pump. Another option would be a muffin grinder, which would grind things prior to going into the pump, however this isn't 100% guaranteed to grind everything. The cost of a muffin grinder is about \$35,000 to \$40,000.

John Brenner asked if the expanded basket is submiserable because there is about 6 inches of room to work with.

Harry Fox stated with the design John is using, the basic design is there, so that could get tweaked.

Josh Weaber stated with the design John has needs to be made deeper.

John Brenner asked if the township could design a basket with a cheaper material prior to designing it with stainless steel to make sure it works.

Josh Weaber stated he will look into something cheaper such as aluminum.

John stated the right answer is finding the person who is doing this though.

STORM SEWER/MS-4: Harry Fox stated nothing to report.

Josh Weaber stated he met with township solicitor regarding the storm water ordinance. Josh stated with West Lebanon's storm water, concentrate on updating small projects as well as some DEP updates regarding stormwater. Josh stated he is not as concerned about the larger storm water projects. Josh stated he can work with the solicitor to update the stormwater ordinance.

TOWNSHIP BUILDINGS: Michelle Testerman stated new doors are installed and exit handrails on voting/ meeting room since COVID-19 came and changed the way the room is being used during voting and meetings.

RECREATION: Michelle Testerman stated nothing to report.

PUBLIC SAFETY/CODE ENFORCEMENT/SANITATION: John Brenner stated submitting a Municipal Cares Application for COVID-19 costs.

GREEN WASTE/RECYCLING: John Brenner stated Lebanon County Tire Collection will be held November 4, 2020. See website for more details.

President Richard Pflueger stated the board is accepting the resignation letter of Township Clerk Rosemarie Fuhrman. Rosemarie's last day will be on December 17, 2020.

Zoning:

Purchase Certificates issued as follows:

No. 16-2020 issued to Blakey, Yost, Bupp, & Rausch for the property at 1801 Church Street Lebanon, PA. Seller's Name: Todd & Tracey Geist. Purchaser's Name: Integrity First Home Buyer's LLC.

Building Permits issued as follows:

B-3-2020, B-4-2020, and B-5-2020 issued to Vickie Torres, 2002 Lehman Street, and 2004 Lehman Street, for HAVC upgrade.

Zoning Permits issued as follows:

Z-11-2020 issued to Roger Weierbach, 1963 W. Cumberland Street Lebanon, PA, to upgrade sidewalks and 12 ft X 6 ft patio pad.

FINANCE: Harry Fox made a motion, seconded by Phylis Dryden and agreed by the Board to pay all the bills as submitted.

OLD BUSINESS

The secretary stated no old business.

NEW BUSINESS

Michelle Testerman made a motion, seconded by Phylis Dryden and agreed by the board to adopt Resolution 2020-08 that no part time regular employee or salaried part time employee will receive medical insurance reimbursement and only eligible full-time employees will receive compensation for their own insurance. John Brenner abstains.

CORRESPONDENCE

Received checks as follows:

Blakey, Yost, Bupp & Rausch- \$50.00 for Purchase Certificate # 16-2020 for 1801 Church Street.

North Lebanon Township- \$50.00 for street sweeping parking tickets.

Selective- \$32.43 for a credit balance on account.

North Lebanon Township Police Department- \$200.00 for street sweeping parking tickets.

County of Lebanon- \$1,463.45 for August 2020 Municipal Tax.

North Lebanon Township Police Department- \$200.00 for street sweeping parking tickets.

North Lebanon Township Police Department- \$75.00 for street sweeping parking tickets.

Commonwealth of PA- \$4315.18 for 2020 fire relief payment.

Vickie Torres- \$192.00 for Building permit B-3-2020, B-4-2020, B-5-2020 for HAVC upgrade at 2002 Lehman Street and 2004 Lehman Street.

Roger Weierbach- \$26.50 for zoning permit Z-11-2020 for 1963 W. Cumberland Street Lebanon, PA, to upgrade sidewalks and 12 ft X 6 ft patio pad.

Roger Weierbach- \$150.00 for sidewalk upgrade (02-2020) at 1963 W. Cumberland Street Lebanon, PA.

North Lebanon Township- \$650.00 for August Public Safety.

Speedwell Engine & Hose- \$13.67 for reimbursement for Selective Insurance Account Credit.

Speedwell Engine & Hose- \$80.00 for reimbursement for Rick Bouchette Invoice #8-2020 for computer consulting.

North Lebanon Township Police Department- \$50.00 for street sweeping parking tickets.

County of Lebanon- \$781.00 for Liquid Fuels.

PA Fire Recovery Service- \$65.00 for 2019-71 MVA for incident 3839201971.

North Lebanon Township- \$22,066.21 for district court fines for February 2018 to August 2020.
Pennsylvania Department of Revenue- \$395.38 for PURTA Distribution check for tax year 2019.
DJ-52-3-03: \$373.36 for September 2020. Local Ordinance (\$373.36), Title 18- Payable to
Municipality (\$0.00).

Received letters as follows:

Hamilton & Musser, PC- auditing firm determining if West Lebanon Township is accepting proposals for the December 31, 2020 year end annual audit.
Greater Lebanon Refuse Authority- received their minutes for the September 2, 2020 meeting.
Comcast- informing of programming changes regarding StarzEncore.
JBT- Standby letter of credit for emergencies only.
Accord- Certificate of Liability Insurance for producer Engle- Hambright & Davies, INC. for insured Blatt Construction Inc, Blatt's Industrial Services Inc., Blatt Welding & Fabrication Inc.
Erie Insurance- Certificate of Insurance for insured Scepter Sign & Electric.
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Lebanon Community Library- Thank you for West Lebanon Township's support of the Lebanon Community Library.
Comcast- informing of them working on recovering the fees regional sports networks charged Comcast for those sporting events and broadcasts during the hiatus to pass back to customers.
Lebanon County Planning Department- Copy of Marcllus Shale Contract.

The next meeting of the West Lebanon Township Board of Commissioners is Monday November 2, 2020 7:00 p.m. at the West Lebanon Twp. Bldg., 322 North 22nd Street.

Michelle Testerman made a motion, seconded by Harry Fox and agreed by the Board to adjourn the meeting at 7:22 p.m.

Respectfully submitted,

Antoinette Issis, Secretary